



Grant Progress Report

SWCD Local Capacity Services 2022

Grant Title: 2022 - SWCD Local Capacity Services (Freeborn SWCD)

Grant Award (\$): \$130,682.00

Grant Execution Date: 11/30/2021

Grant ID: P22-6103

Required Match (%): 0

Grant End Date: 12/31/2024

Grantee: Freeborn SWCD

Required Match (\$): \$0.00

Fiscal Agent:

Grant Day-to-Day Contact: Brenda Lageson

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$130,682.00	\$130,682.00	\$0.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$130,682.00	\$130,682.00	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Proposed Measurable Outcomes	The grant targets four resource concern areas - Soil Erosion, Riparian Zone Management, Water Storage and Treatment, and Excess Nutrients - and supports increased capacity by funding expenses in the following categories: Staffing, Cost Share/Incentives, Technology/Capital Equipment, and Operations.
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Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Riparian Zone Management - 2022	Administration/Coordination	Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$7,000.00	\$7,000.00	\$0.00	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Administration							
Soil Erosion - Cost Share	Non-Structural Management Practices	Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$0.00		\$0.00	N
Soil Erosion - 1W1P	Planning and Assessment	Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$9,000.00	\$9,000.00	\$0.00	N
Riparian Zone Management - 2022 Technician	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$114,682.00	\$114,682.00	\$0.00	N
Riparian Zone Management - Engineering	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$0.00	\$0.00	\$0.00	N

Grant Activities

Activity Name: Riparian Zone Management - 2022 Administration							
Activity Category: Administration/Coordination					Staff time?: Yes		
<p>Description: Freeborn County Comprehensive Water Plan (Soil Erosion and Soil Quality Concerns - Goal #2 - control soil erosion). Funds will be spent on staff time for Administrative personnel for grant administration activities. Administration includes, but is not limited to, required eLINK reporting, grant log and timesheet tracking for activities of this grant workplan, oversight of the staff hired with this grant, updating the SWCD Board on grant activities, and the coordination of computer/technology/equipment purchases for activities associated with this grant.</p>							
Budget Details							
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?	
Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$7,000.00	\$7,000.00	\$0.00	09/30/2022	N	

Actual Results

Results Date Added

2022 Administration included, required eLINK reporting, grant log and timesheet tracking for activities of this grant workplan, oversight of the staff hired with this grant, updating the SWCD Board on grant activities, and the coordination of computer/technology/equipment purchases for activities associated with this grant.

45 hours x \$73.74 = \$3818.30 per billable rates

48.5 hours x \$76.54 = \$3712.19 per billable rates

Activity Name: Riparian Zone Management - 2022 Technician

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Freeborn County Comprehensive Water Plan Surface Waters Concerns - Goal #2 - manage watersheds to reduce bacteria, nutrients, chemicals, and sediments from entering surface waters; Goal #7 - protect and preserve existing shorelands. Funds will be used to continue funding qualified individuals with appropriate technical abilities to work with landowners to implement conservation practices within Freeborn County. Capacity funding allows for the continuation of staff positions that were made possible by the first Capacity funding and partial funding from other funding sources. These staff will continue to complete existing workload along with new workloads due the Buffer Law, CREP Easements, and Cost Share projects.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$114,682.00	\$114,682.00	\$0.00	08/28/2024	N

Actual Results

Results Date Added

10/21/2021 2:55:57 PM

April 2024 - work plan revision to move funds from non-structural cost share to T/E 4/16/2024 8:38:28 AM

July 2024 - work plan revision to move funds from non-structural cost share to T/E 7/17/2024 1:28:42 PM

Results

Date Added

As of 12/31/23 salaries at billable rates. (CT-180.5 hours x \$58.60 = \$10,577.30, PLB-122.5 x \$63.73 = \$7,806.93, and RC-553 x \$64.30 = \$35,557.90 for a total of \$53,942.13). Hours are from assisting clients, planning, survey, design, tree recommendations, timesheets, attending training, etc. 8/1/2024 1:50:41 PM

As of 3/22/24 salaries at billable rates. (CT-217.5 hours x \$64.28 = \$13,980.90, PLB-66.5 x \$67.71 = \$4,482.77, and RC-182.50 x \$69.19 = \$12,627.18 for a total of \$31,090.8). Hours are from assisting clients, planning, survey, design, tree recommendations, timesheets, attending training, etc. 8/1/2024 1:51:37 PM

As of 6/30/24 salaries at billable rates. (CT-44 hours x \$64.28 = \$2,828.32, DT-11 x \$46.26 = \$508.86, and RC-219.5 x \$69.19 = \$15,187.21 for a total of \$18,524.39). Hours are from assisting clients, planning, survey, design, tree recommendations, timesheets, attending training, etc. 8/1/2024 1:52:27 PM

As of 8/28/24 salaries at billable rates. (PLB-2 hours x \$67.41 = \$134.82, and RC-160 x \$69.19 = \$11,070.40 for a total of \$11,205.22). Hours are from assisting clients, planning, survey, design, tree recommendations, timesheets, attending training, etc. 8/28/2024 2:15:35 PM

Activity Name: Riparian Zone Management - Engineering

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: Freeborn County Comprehensive Water Plan(Goal 7 - protect and preserve topsoil, Goal 8 - control soil erosion, Goal 15 - protect surface waters from storm water drainage e of sediment, nutrients, and chemicals, Goal 16 - Manage watersheds to reduce bacteria, nutrients, chemicals, and sediment from entering surface waters, Goal 17 - manage watershed s to control surface water runoff, Goal 20 - protect shoreland areas).

Funds will be used to contract with a qualified individual with appropriate technical abilities to work with landowners to implement conservation practices within Freeborn County.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$0.00	\$0.00	\$0.00	07/17/2024	N

Actual Results

Results Date Added

10/21/2021 2:58:20 PM

Activity Name: Soil Erosion - 1W1P

Activity Category: Planning and Assessment

Staff time?: Yes

Description: Freeborn County Comprehensive Water Plan (all concerns and goals)

Staff time to prepare for and represent Freeborn SWCD at Cedar & Wapsipinicon, Shell Rock River & Winnebago, and LeSueur 1W1P Policy, Advisory, and Planning Work Group, and public meetings. Expenses are for efforts that are above and beyond normal water planning activities.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$9,000.00	\$9,000.00	\$0.00	09/30/2022	N

Actual Results

Results Date Added

We currently have 3 - 1W1Ps in different processes as of 12/31/22. Staff time to prepare for and represent Freeborn SWCD at Cedar & Wapsipinicon, Shell Rock River & Winnebago, and LeSueur 1W1P Policy, Advisory, and Planning Work Group, and public meetings. Expenses are for efforts that are above and beyond normal water planning activities.

10/21/2021 3:00:47 PM

Manager billable rates

57.5 hours x \$73.74 = \$4240.05

31.5 hours x \$76.54 = \$2411.01

PLB billable rates

2 hours x \$56.14 = \$114.14

5 hours x \$59.31 = \$296.55

Results

Date Added

Resource Conservationist billable rate
35 hours x \$56.14 = \$1964.90

Activity Name: Soil Erosion - Cost Share

Activity Category: Non-Structural Management Practices

Staff time?: No

Description: Freeborn County Comprehensive Water Plan (Goal 7 - protect and preserve topsoil). Promote soil health practices by providing cost share for cover crops. Prioritization, payment rates, and policy would be based on existing 2019 Freeborn SWCD NLMP.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Freeborn SWCD)	\$0.00		\$0.00		N

Actual Results

Results **Date Added**

	10/21/2021 3:04:34 PM
April 2024 - work plan revision to move funds from non-structural cost share to technical assistance.	4/16/2024 8:42:29 AM