

**FREEBORN COUNTY
SOIL & WATER CONSERVATION DISTRICT
REGULAR MEETING OF BOARD OF SUPERVISORS AGENDA**

Friday, January 17th, 2025, at 8:30am
1400 W Main Street, Albert Lea, MN 56007
Conference Room



1. Manager will call the meeting to order.
2. Election of Officers – **Action Item**
3. Consent Agenda – **Action Item**
 - a. Official Bank Depository as Security Bank Minnesota and signatories (Chair, Treasurer, District Manager)
 - b. Approve 2025 Budget as presented to County Board
 - c. Approve MCIT insurance for \$8,562.00
 - d. Approve MASWCD dues for 2025 \$7,431.37
 - e. Approve NACD dues for 2025 \$775.00
 - f. Approve Area 7 TSA/JPB dues for 2025 \$4,000.00
 - g. Approve MACDE State Employee Dues for 2025 \$125.00 and Area 7 SE Employee Dues for 2025 \$50.00
 - h. Approve Envirothon donation for 2025 \$175.00
 - i. Authorize Chairman, Vice Chairman, or District Manager to sign grant agreements, cost share contracts and payments or other time sensitive documents as needed
 - j. Authorize District Manager and Administrative Assistant to make electronic payments, bank transfers, etc. as needed
 - k. Authorize District Manager to purchase supplies/equipment up to \$1,500.00 per transaction
 - l. Authorize District Manager to approve training requests up to \$1,500.00 per request
 - m. Authorize IRS standard mileage rate for 2025 at \$0.70 per mile, and Supervisor per diem rates at \$125.00 per day.
 - n. Authorize ads for tree sales 2025
4. Act on minutes of December 11th meeting – **Action item**
5. Treasurer’s report and payment of bills – **Action item**
6. Cost Share & Grant Items and/or Information

a. **New Requests**

	Project Type	Contract Number	Funding Source	Amount Requested	
i.	Well Sealing	WBIF-SW-FREE-24-13	C24-0197	\$1,500.00	Action Item
ii.	Well Sealing	WBIF-SW-FREE-24-14	C24-0197	\$1,500.00	

7. Peterson Company LTD engagement letter for audit - **Action item**
8. Discuss SWCD clothing and name tags for supervisors and employees. – **Action item**
9. NRCS Agency Report
10. Supervisor Reports – meetings attended in the past month.
11. Staff reports – previously emailed
12. Tree Open House: February 6th, 2025
13. Save the Date: Legislative Day at Capitol – March 4-5, 2025
14. FYI: Freeborn Area Soil Health Team Winter Workshop February 18, 2025
15. Adjournment, next meeting Thursday, February 13th at 8:30am.