



*Freeborn Soil & Water  
Conservation District  
1400 West Main Street  
Albert Lea, MN 56007  
Phone: 507-373-5607 Ext. 3  
[www.freebornswcd.org](http://www.freebornswcd.org)*

**MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS  
February 8<sup>th</sup>, 2018**

- I. **The meeting was called to order** at 7:00 P.M. by Vice-Chairman Christopher Dahl in our district office located at 1400 West Main Street, Albert Lea, MN.
- II. **Those present were as follows:**
- |                              |  |
|------------------------------|--|
| Christopher Dahl, Vice-Chair | Mark Schaetzke, District Manager/Tech.   |
| David Ausen, Treasurer       | Brenda Lageson, Office/Assistant Manager |
| Colin Wittmer, Supervisor    | Lindsey Zeitler, District Technician     |
|                              | Jarod Schamaun, District Technician      |
- Absent:**
- Donald Kropp, Chairman
  - Paul Heers, Jr., Board Secretary
  - Gary Kurer, NRCS District Conservationist
- III. **Minutes of the Previous Meeting:**
- **Minutes of the January 11<sup>th</sup> regular meeting** were approved as presented on a motion made by Wittmer and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- IV. **Treasurer's Report:**
- **The treasurer's balance as of January 31<sup>st</sup>, 2018**, was \$15,842.47 in checking and \$929,553.68 in savings. A motion approving the treasurer's report as read and payment of bills was made by Wittmer and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- V. **Grant actions and/or info:**
- Grant agreement with SE MN Water Resources Board for Minnesota Agricultural Water Quality Certification program (MAWQCP) was discussed and a motion by Wittmer and seconded by Ausen to approve and sign agreement. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- VI. **New Business:**
- February 2<sup>nd</sup>, 2018 a joint personnel meeting was held with Steele Co. SWCD to discuss an agreement sharing a CREP Outreach and Implementation Consultant. The personnel committee recommended to go forward with this agreement. After some discussion and review a motion was made by Ausen and seconded by Wittmer to approve and sign this agreement with Steele Co. SWCD. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- Discussion was then held regarding a contract with the possible CREP consultant. After reviewing the details of this agreement a motion was made by Wittmer and seconded by Ausen approving the Consultant Agreement. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**

- Zeitler and Schamaun have sought Job Approval Authority (JAA) in Ecological science practices that they have achieved skills for from NRCS. After some discussion a motion was made by Wittmer and seconded by Ausen concurring the levels of their worksheets. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- Schaetzke gave his report which included; One watershed one plan (1W1P) meeting, and a Southeast Joint Powers Board (SE JPB) business meeting.
- There is an upcoming State Managers meeting. Schaetzke is requesting authorization to attend this state meeting as it involves an overnight stay. After some discussion a motion was made by Ausen and seconded by Wittmer authorizing attendance and allowable reimbursable expenses. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- Zeitler reported on the Shell Rock River Watershed Advisory meeting she attended on January 26<sup>th</sup>, she also gave a Buffer Law update.
- Schamaun reported on a Hydrology training he attended on Feb. 7<sup>th</sup> in Mankato, MN, and he also gave a CREP3 update.
- NRCS report. Kurer was not in attendance but left a written report and invited the supervisors to attend a Local Workgroup meeting to start ½ hour before our next regular meeting.
- Ausen met with Jennifer Hahn, Pheasants Forever to run a software program to assist landowners.
- Dahl and Wittmer attended a joint meeting with Steele Co. SWCD on Feb. 2<sup>rd</sup> in Owatonna, MN for the CREP3 Outreach position.
- Blue Earth Elected Official meeting invite was reviewed. A motion was made by Ausen and seconded by Wittmer authorizing attendance and allowable reimbursement expenses. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- Several Ray Archuletta Soil Health events are being held in the SE area. A motion was made by Ausen and seconded by Wittmer authorizing attendance and allowable reimbursement expenses. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**
- Reviewed Correspondence Received. . .
  - Turtle Creek W.D. minutes from Jan. 16<sup>th</sup> meeting
  - Legislative day at the Capitol

## VII. Adjournment:

- There being no further business, a motion to adjourn was made by Wittmer and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Wittmer. Opposed -- None. **The motion carried.**

The next regular meeting will be held **Thursday, March 8<sup>th</sup>, 2018** at 7:00 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors.  
Respectfully submitted,