



*Freeborn Soil & Water  
Conservation District  
1400 West Main Street  
Albert Lea, MN 56007  
Phone: 507-373-5607 Ext. 3  
www.freebornswcd.org*

**MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS  
December 8<sup>th</sup>, 2016**

- I. The meeting was called to order at 1:30 P.M. by Vice-Chairman Chris Dahl in our district office located at 1400 West Main Street, Albert Lea, MN.
- II. **Those present were as follows:**
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|----------------------------------|--|
| Members:                         | Others:                                  |
| Chris Dahl, Vice-Chair           | Mark Schaetzke, District Manager/Tech.   |
| Dave Ausen, Treasurer            | Brenda Lageson, Office/Assistant Manager |
| Paul Heers, Jr., Board Secretary | Lindsey Zeitler, Technician              |
|                                  | Gary Kurer, NRCS DC                      |
- Absent:**
- Don Kropp, Chairman  
Colin Wittmer, Supervisor
- III. **Minutes of the Previous Meeting:**
- Minutes of the November 15<sup>th</sup> regular meeting were approved as presented on a motion made by Ausen and seconded by Heers, Jr. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers Jr. Opposed -- None. **The motion carried.**
- IV. **Treasurer's Report:**
- The treasurer's balance as of November 30<sup>th</sup>, 2016, was \$1,100.16 in checking and \$663,796.79 in savings. A motion approving the treasurer's report and payment of bills was made by Heers Jr. and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed -- None. **The motion carried.**
- V. **Cost Share Program Actions and/or Information:**
- Manager Schaetzke presented a state cost share extension request by Dave Ausen for contract #DRAP2-16-01. The amendment states site conditions were too wet for earth moving activities for much of the fall and a completion extension date is requested from 12/31/16 to 12/31/17. After reviewing this request for a cost share amendment, a motion was made by Heers, Jr. and seconded by Dahl approving the date extension for the project #DRAP2-16-01 with the new completion date of 12/31/17. Results of a roll call vote were as follows: Affirmative- Dahl and Heers, Jr. Opposed – None. The motion carried. Ausen abstained.
  - Manager Schaetzke informed the board of supervisors that our FY2015 grant is due to expire on 12/31/16. We have one (1) contract near completion that in order for it to be finished a grant extension is needed. After some discussion a motion was made by Heers, Jr. and seconded by Ausen approving an extension request to be sent to Board of Water & Soil Resources (BWSR) for approval. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed – None. The motion carried.
  - Manager Schaetzke then presented a cost share amendment request from Jeff Wayne for contract #FY15-02. The amendment states an amendment is needed to extend the completion date from 12/31/16 to 6/30/17. The majority of the earthwork and tile has been installed. A small amount of earthwork to maintain a functioning outlet is still needed. Due to a late harvest and wet field conditions it was not able to be completed. After reviewing this request for a cost share amendment a motion was made by Heers, Jr. and seconded by Dahl approving the date extension for the project #FY15-02 with the new completion date of 12/31/17 contingent upon the grant being extended by BWSR. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed – None. The motion carried.

**VI. New Business:**

- NRCS Agency report by Kurer. He reported on EQIP, WRP/WRE, and CSP. He also reported that the selection process for NRCS Technician is continuing.
- Manager Schaetzke reported that on Dec. 7 he and Heers, Jr. attended a Joint Powers Board meeting and in the afternoon he attended an area managers meeting.
- Reviewed One Watershed One Plan memorandum of agreement with Cedar River WD.
- County Water Plan is open for comment. None at this time. May review again next meeting.
- State convention was discussed. Good sessions were offered again.
- Zeitler informed the board of a Freeborn Area Soil Health meeting coming up January 26<sup>th</sup> at Wedgewood Cove, she also reported on a Soil Health Shop Talk held at the Mark Ditlevson farm on Nov. 21<sup>st</sup>.
- Southeast Service Cooperative – Board of Director Election. Completed and returned.

**VII. Adjournment:**

- There being no further business, a motion to adjourn was made by Heers, Jr. and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed -- None. **The motion carried.** The next regular meeting will be held **Thursday, January 12<sup>th</sup>, 2017** at 1:30 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors.  
Respectfully submitted,

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Paul Heers, Jr., Board Secretary

Date