



*Freeborn Soil & Water
Conservation District
1400 West Main Street
Albert Lea, MN 56007
Phone: 507-373-5607 Ext. 3
www.freebornswcd.org*

**MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS
December 8th, 2016**

- I. The meeting was called to order at 1:30 P.M. by Vice-Chairman Chris Dahl in our district office located at 1400 West Main Street, Albert Lea, MN.
- II. **Those present were as follows:**
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| Members: | Others: |
| Chris Dahl, Vice-Chair | Mark Schaetzke, District Manager/Tech. |
| Dave Ausen, Treasurer | Brenda Lageson, Office/Assistant Manager |
| Paul Heers, Jr., Board Secretary | Lindsey Zeitler, Technician |
| | Gary Kurer, NRCS DC |
- Absent:**
- Don Kropp, Chairman
Colin Wittmer, Supervisor
- III. **Minutes of the Previous Meeting:**
- Minutes of the November 15th regular meeting were approved as presented on a motion made by Ausen and seconded by Heers, Jr. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers Jr. Opposed -- None. **The motion carried.**
- IV. **Treasurer's Report:**
- The treasurer's balance as of November 30th, 2016, was \$1,100.16 in checking and \$663,796.79 in savings. A motion approving the treasurer's report and payment of bills was made by Heers Jr. and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed -- None. **The motion carried.**
- V. **Cost Share Program Actions and/or Information:**
- Manager Schaetzke presented a state cost share extension request by Dave Ausen for contract #DRAP2-16-01. The amendment states site conditions were too wet for earth moving activities for much of the fall and a completion extension date is requested from 12/31/16 to 12/31/17. After reviewing this request for a cost share amendment, a motion was made by Heers, Jr. and seconded by Dahl approving the date extension for the project #DRAP2-16-01 with the new completion date of 12/31/17. Results of a roll call vote were as follows: Affirmative- Dahl and Heers, Jr. Opposed – None. The motion carried. Ausen abstained.
 - Manager Schaetzke informed the board of supervisors that our FY2015 grant is due to expire on 12/31/16. We have one (1) contract near completion that in order for it to be finished a grant extension is needed. After some discussion a motion was made by Heers, Jr. and seconded by Ausen approving an extension request to be sent to Board of Water & Soil Resources (BWSR) for approval. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed – None. The motion carried.
 - Manager Schaetzke then presented a cost share amendment request from Jeff Wayne for contract #FY15-02. The amendment states an amendment is needed to extend the completion date from 12/31/16 to 6/30/17. The majority of the earthwork and tile has been installed. A small amount of earthwork to maintain a functioning outlet is still needed. Due to a late harvest and wet field conditions it was not able to be completed. After reviewing this request for a cost share amendment a motion was made by Heers, Jr. and seconded by Dahl approving the date extension for the project #FY15-02 with the new completion date of 12/31/17 contingent upon the grant being extended by BWSR. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed – None. The motion carried.

VI. New Business:

- NRCS Agency report by Kurer. He reported on EQIP, WRP/WRE, and CSP. He also reported that the selection process for NRCS Technician is continuing.
- Manager Schaetzke reported that on Dec. 7 he and Heers, Jr. attended a Joint Powers Board meeting and in the afternoon he attended an area managers meeting.
- Reviewed One Watershed One Plan memorandum of agreement with Cedar River WD.
- County Water Plan is open for comment. None at this time. May review again next meeting.
- State convention was discussed. Good sessions were offered again.
- Zeitler informed the board of a Freeborn Area Soil Health meeting coming up January 26th at Wedgewood Cove, she also reported on a Soil Health Shop Talk held at the Mark Ditlevson farm on Nov. 21st.
- Southeast Service Cooperative – Board of Director Election. Completed and returned.

VII. Adjournment:

- There being no further business, a motion to adjourn was made by Heers, Jr. and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Dahl, Ausen, and Heers, Jr. Opposed -- None. **The motion carried.** The next regular meeting will be held **Thursday, January 12th, 2017** at 1:30 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors.
Respectfully submitted,

Paul Heers, Jr., Board Secretary

Date