



*Freeborn Soil & Water
Conservation District
1400 West Main Street
Albert Lea, MN 56007
Phone: 507-373-5607 Ext. 3
www.freebornswcd.org*

MINUTES OF REGULAR MEETING OF BOARD OF SUPERVISORS

June 15th, 2016

I. **The meeting was called to order** at 7:00 P.M. by Chairman Don Kropp in our district office located at 1400 West Main Street, Albert Lea, MN.

II. **Those present were as follows:**

Don Kropp, Chairman

Chris Dahl, Vice-Chair

Dave Ausen, Treasurer

Paul Heers, Jr., Board Secretary

Colin Wittmer, Supervisor

Mark Schaetzke, District Manager/Tech.

Brenda Lageson, Office/Assistant Manager

Lindsey Zeitler, District Technician

Absent:

Gary Kurer, NRCS District Conservationist

Senja Viktora, District Technician

III. **Minutes of the Previous Meeting:**

- **Minutes of the May 12th regular meeting** were approved as presented on a motion made by Wittmer and seconded by Ausen. Results of a roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr., and Wittmer. Opposed -- None. **The motion carried.**

IV. **Treasurer's Report:**

- **The treasurer's balance as of May 31st, 2016**, was \$2,896.98 in checking and \$606,847.13 in savings. A motion approving the treasurer's report as read and payment of bills was made by Heers, Jr. and seconded by Dahl. Results of a roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr., and Wittmer. Opposed -- None. **The motion carried.**
- Reviewed OBWELL Agreement with DNR for 2016. A motion was made by Ausen and seconded by Wittmer to approve. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Heers, Jr. and Wittmer. Opposed – None. **The motion carried.**

V. **Cost Share Actions and/or Information:**

- Manager Schaetzke announced that Thomas and Betty Jean Collins are requesting final payment for their Grade Stabilization Structure.

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>Project Cost</u>	<u>EQIP Pay</u>	<u>GBERBA Final Pay</u>
CWF-R&G 14-24-01	Collins, Thomas	410 Grade Stab.	\$31,045.50	\$4,743.33	\$23,284.00

After reviewing this request for cost share assistance a motion was made by Wittmer and seconded by Dahl approving the project# CWF-R&G 14-24-01 and the GBERBA Final payment amount mentioned above. *Note project is approved for Federal Environmental Quality Incentives Program (EQIP) and Greater Blue Earth River Basin Alliance (GBERBA) cost share. Results of a roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr., and Wittmer. Opposed -- None. **The motion carried.**

- Schaetzke then presented a final payment cost share request from Johnson Family Revocable Trust for their rock inlet installation:

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>Project Cost</u>	<u>Partial Pay</u>	<u>Final Pay</u>
WI-SF-01	Johnson Rev. Trust	Rock Inlet installation	\$830.70	\$475.00	\$148.00

After reviewing this request for cost share assistance a motion was made by Wittmer and seconded by Dahl approving the project# WI-SF-01 with the final payment amount mentioned above. The funds used to pay this cost share are from MPCA-Winnebago Watershed Grant. Affirmative- Kropp, Dahl, Ausen, Heers, Jr. and Wittmer. Opposed – None. **The motion carried.**

- Schaetzke then presented a cost share project request from Jesse Larson to be cancelled.

<u>Contract #</u>	<u>Name</u>	<u>Practice</u>	<u>Project Cost Est.</u>	<u>Request</u>
FY 13-03	Larson, Jesse	Sediment Control Basins	\$20,096.25	CANCEL

After reviewing this request for cancellation a motion was made by Dahl and seconded by Wittmer approving the cancellation of project# FY 13-03. Results of a roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr. and Wittmer. Opposed – None. **The motion carried.** Encumbered funds will be returned to Board of Water and Soil Resources (BWSR).

VI. New Business continued:

- NRCS Agency report given by Kurer. His report included status on EQIP, CRP, CSP, WRP, and personnel changes.
- Schaetzke gave his manager's report. Items included Floodplain conditional use permit, Buffer meeting July 28th (tentative), Cannon River WRAPS and TMDL available for comment, capacity funding update.
- Schaetzke presented drill information and prices- A motion was made by Dahl and seconded by Wittmer to approve the purchase the Great Plains 1206 NT 12' drill. Results of roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr., and Wittmer. Opposed -- None. **The motion carried.**
- Schaetzke presented a resolution to support the application to BWSR for One watershed one plan for the Cedar River Watershed. A motion was made by Heers and seconded by Ausen to approve. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Heers, Jr. and Wittmer. Opposed – None. **The motion carried.**
- Schaetzke submitted FMLA notice to the board. He requested that the leave be intermittent. A motion was made by Wittmer and seconded by Ausen to approve intermittent leave. Results of a roll call vote were as follows: Affirmative- Kropp, Ausen, Heers, Jr. and Wittmer. Opposed – None. **The motion carried.**
- Meetings attended during the month
 - Lindsey- RUSLE2 training
 - Mark and Lindsey- 6/4 Soil health workshop

VII. Adjournment:

- There being no further business, a motion to adjourn was made by Ausen and seconded by Wittmer. Results of a roll call vote were as follows: Affirmative- Kropp, Dahl, Ausen, Heers, Jr., and Wittmer. Opposed -- None. **The motion carried.**

The next regular meeting will be held **Thursday, July 14th, 2016** at 7:00 P.M. at our SWCD office at 1400 West Main, Albert Lea.

These are preliminary minutes subject to board approval at the next regular monthly meeting of the Board of Supervisors. Respectfully submitted,