



**Freeborn County Soil & Water Conservation District**  
**Board Meeting Agenda**  
**Regular Meeting – Jan. 12<sup>th</sup>, 2017**  
**Beginning at 1:30 P.M.**

1. Call the meeting to order, introduce any guests that may be present.
2. Oath of office
3. Take action on Board Positions and Committees for 2017.
4. Act on minutes of December 8<sup>th</sup> meeting.
5. Treasurer's Report and Payment of Bills. (Additional bill of \$78.00 for soil health expense-advertising).
  - a. Read letter from John Kluever, Co. Administrator, re: 2017 Budget Allocation.
  - b. Grant Actions and/or Information. . .
    - County Water Plan status
    - 2017 Buffer Grant
    - 2017 Capacity Grant
  - c. Make any budget adjustments (between funds) deemed necessary and approve Budget for 2017.
  - d. Designate Official Bank Depository.
  - e. Act on MASWCD dues for 2017 (\$3,425.83).
  - f. Act on NACD dues for 2017 (\$775.00 or ?).
  - g. Act on SE SWCD Technical Support JPB dues for 2017 (\$1,000).
  - h. Act on Area 7 Southeast MASWCD dues for 2017 (\$500).
  - i. Act on Envirothon donation for 2017 (\$175).
  - j. Review MCIT Coverage Summary and receipt of bill for 2017 (\$4,750).
  - k. Act on Cedar 1Watershed1Plan MOA and assign a representative and an alternate.
  - l. Act on authorizing Board Chairman to sign grant agreements or other documents as needed.
  - m. Act on authorizing SWCD bookkeeper to make electronic payments as needed.
  - n. Act on IRS mileage rate change and Supervisor per diem rates.
6. NRCS Agency report by Kurer.
7. NRCS/SWCD operational agreement.
8. Review personnel committee recommendation for District Tech. and authorize employment offer.
9. Hear reports from those attending meetings during the last month.
10. Buffer tracking summary by Zeitler.
11. Soil Health Team Workshop – Thurs., January 26<sup>th</sup> – Registration \$20 per person.
12. Discuss ads for tree sales 2017. SWCD have the ability to accept credit cards?
13. Staff will be working on the Annual Report & Plan in the next few weeks, any ideas or requests?
14. We qualify for a wellness grant from the SE Serv. Coop. Do we want to pursue?
15. Employee evaluations, wages and benefits.
16. Review correspondence received.
  - a. Turtle Creek W.D. Minutes from their Dec. 20<sup>th</sup> meeting.
  - b. Save the date: SWCD Day at the Capitol is March 20-21.
17. Additional agenda items. . .
18. Adjournment, next meeting Feb. 9<sup>th</sup> at 1:30 p.m.